



Dunbar High School

IB Career-related and Diploma

Assessment Policy

Philosophy and Principles

Integral to Dunbar High School's mission is the pursuit of study and of truth. The assessment policy reflects these principles which are also central to the IB Mission Statement and Learner Profile. We recognize that teaching, student learning, and assessment are fundamentally interdependent. Criteria for success and the methods of assessment must therefore be clearly delineated. We affirm the value of assessment in holistic education and are guided by the following principles:

Students:

- have differing experiences, expectations, needs, learning styles and abilities
- perform differently according to the context of learning
- see self-assessment and peer assessment as natural parts of the learning process
- need to know their achievements and areas for improvement in the learning process
- should receive feedback that is meaningful and timely.

Learning is:

- dependent on prior knowledge and developmental in nature
- influenced by gender and socio-economic, cultural and linguistic factors
- shaped by well-informed and purposeful instructional approaches
- enhanced by direct experience and compelling situations
- ongoing throughout life

Assessment is:

- designed by teachers to incorporate a variety of methods and to be relevant and motivating to students
- geared toward appraisal of a broad range of concepts, attitudes, knowledge and skills appropriate to an international and increasingly complex world
- criterion-referenced using guidelines established by the IBO and made clear to students by teachers before coursework begins
- reflective of the attributes and desired outcomes of the IB Learner Profile
- a valuable aspect of lifelong learning.

Assessment Practices

Equity in assessment is afforded through fair, meaningful, and consistent opportunities for students to demonstrate learning through their mastery of concepts and skills. Assessments must support curricular goals and thus are checked for validity, reliability, and comprehensiveness and include essay and performance tasks across the curriculum. An accurate measure of the student's true achievement is continuously sought to inform teaching and learning. Ongoing class discussions and private conferences take place throughout each course. Peer and self-assessments help students to develop a range of effective strategies as they actively build their understanding of new concepts and learn how to judge the quality of coursework against well-defined criteria.

Grading and Marking

Both formative and summative items must be completed in order for students to progress to the next academic level. Students who fail to comply with designated standards are required to submit the assessments within an established timeframe after conferring with teachers who notify parents or guardians, the DP coordinator, and counselor. Failure to fulfill assessment requirements results in removal from the course and no credit earned.

Grading and Marking (continued)

Final evaluation is based on cumulative achievement; students are required to earn at least a grade of C in order to continue in an IB course. IB/Pre-IB courses earn a weighted grade based on a 4.0 scale. Failure to fulfill assessment requirements results in removal from the course and no credit earned.

Recording and Reporting

Teachers record grades in Focus Gradebook which provides online, daily access to students and parents. Grades are updated in Focus weekly. Both written and oral feedback affirm progress, diagnose needs, evaluate achievement, and assist in accountability.

Interim reports are issued at three week intervals. Report cards are issued at the end of each Quarter and each semester. As needed, teachers consult with parents on an individual basis.

Academic Honesty

Academic honesty is strictly enforced following the guidelines set forth in the Dunbar High School Academic Honesty policy document. Evidence of malpractice is discussed with the student and her parents and results in no credit being awarded for the assignment. Repeated instances of malpractice may result in removal from the course. The school regularly uses a variety of online services to verify authenticity of work submitted.

Integration of Assessment Policy

Each of the areas of assessment, admissions, and language instruction are integral to providing Dunbar students with a comprehensive education. The principal, assistant principal, department chairpersons, school counselors, and DP coordinator review incoming freshman students' and new students' standardized test scores, written samples, academic records, and teachers' recommendations. Collectively they reach a decision about each student's placement in either the Pre-IB/IB or college preparatory course of study. A personal interview may also be scheduled. Further details may be found in the school's language policy and IB Curriculum Guide.

Teacher Training

Teachers consult the appropriate IB subject guides along with the school's written IB Curriculum Guide. This feedback, along with annual subject reports, provides further insight into IBO assessment standards. The CP/DP Coordinator registers new teachers at the first available IB workshop. Dunbar's IB faculty, some of whom are veterans in the program, freely engage in an exchange of ideas and in peer observations.

Assessment Policy Implementation, Evaluation and Review

Through professional learning communities (PLC) and similar collaborative efforts, Dunbar High School is implementing data driven instruction as a tool for continuous improvement in each discipline. Acknowledged as a working document, the *IB Diploma Program Assessment Policy* is written and compiled by Dunbar's IB faculty and coordinator. In order to facilitate the complex dynamic between teaching and learning, the policy is reviewed annually by the faculty, DP coordinator, administration, and counseling department. The *IB Diploma Program Assessment Policy* is available in written form and on the school's website.